


**BCHA National Board Meeting – 2020  
Kansas City, Missouri**

**VOLUNTEER FORM**

**BCHA National Board Meeting**  
**Location: Embassy Suites, North Kansas City, MO**  
**7640 NW Tiffany Springs Parkway**  
**Kansas City, MO 64153**  
**816-891-7788**  
**Date: April 18-23, 2020**

I, \_\_\_\_\_ commit my time as a BCHMO volunteer to help with the BCHA National Meeting.

Phone # \_\_\_\_\_ Email: \_\_\_\_\_

Please check  the days you will be available to volunteer.

Saturday April 18	Sunday April 19	Monday April 20	Tuesday April 21	Wednesday April 22	Thursday April 23
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Once it is established how many volunteers are available assignments will be made as to duties. Listed below are the things that our BCHMO volunteers will be doing:

- Set-up for registration and for the auction items – Saturday and early Sunday – 4 to 6 needed.
- Tear down after the meeting – late Wednesday and early Thursday. 4 to 6 needed
- Registration table – Sunday and early Monday. 2 needed
- Working the Country Store. Arranging the items for sale and helping keep it in order – Sunday through Wednesday. Set up of the store will be Saturday the 18<sup>th</sup>. 2 -3 needed.
- Auction items handled and displayed. BCHMO will need auctions items early. Auction items will also be coming in as board members arrive. 2-3 needed
- General runners for impromptu needs. 2 needed.

Many of these duties will be overlapping and our volunteers will be filling in where needed.

Detailed information will be made available in the near future concerning logistics and projected costs. This form is to identify committed volunteers.

Please send me the signed form to me either by US mail or email.  
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